

## CHAPTER 10

### WAIVER ADMINISTRATION

#### A. POLICY

When waivers are a prerequisite to the assignment of personnel to certain acquisition workforce positions, or, a prerequisite to the release of personnel from assigned positions, they shall be obtained before the movement of the persons affected. Where a grace period is provided for, waivers shall be requested in advance of the grace period expiration date. Exceptions to that policy may be approved in extraordinary cases by the person to whom authority to grant the waiver has been properly delegated.

#### B. PROCEDURES FOR DAETCD WAIVERS

1. The DoD Components shall request waivers on a timely basis from the DAETCD in the following cases:

a. The waiver of education or training and experience requirements for the civilian and military PMs, DPMS, and PEOS of major and significant nonmajor acquisition programs.

b. The waiver of assignment periods for the civilian and military PMs and DPMS of major acquisition programs. .

c. The waiver of education, training, and experience requirements for assignment of General and Flag Officers, Senior Executives, (or other civilians serving in equivalent grades) and Senior Contracting Officials to critical acquisition positions.

d. The waiver of the 3-year assignment periods for civilian and military personnel assigned to critical acquisition positions or billets.

2\* Requests for waivers in the foregoing cases shall be transmitted to the DAETCD, through the Deputy DACM, with fully documented rationale for the waiver (and, if applicable, exemption from timeliness requirements). The DoD Components should consult with the Deputy DACM in advance of all such requests to promote expeditious review. All such requests shall have the (favorable or unfavorable) endorsement of the Principal Staff Assistant, the Director of the Joint Staff, the IG, DoD; the Director of the DoD Agency, the Director of the DoD Field Activity, the President or Commandant of NDU, DAU, DSMC, or USUHS, or the Chief Judge of the U.S. Court of Military Appeals, as applicable.

3. Requests for DAETCD approval of waivers shall be documented on the DD Forms provided for those purposes in DoD Instruction 5000.55 (reference (f)).